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ABSTRACT

This College Library Information Packet (CLIP) Notes provides information on displays and exhibits in small college and university libraries. Displays and exhibits have long been an accepted yet under-documented are of library work. This survey presents a collection of data and supporting documents about current display and exhibit practices in small-to-medium sized academic libraries. Goals were not only to examine whether the conclusions cited in the literature and the authors' experience were corroborated by survey evidence, but also to promote, through the specificity of questions, an understanding of the depth and significance of the subject. Since exhibit-related publishing in library literature usually focuses upon methodology rather than objectives, goals, management, or academic value, the design of the survey was intended to prompt respondents to gain new perspectives when working with displays and exhibits. In April 1996, surveys were sent to 260 college and university libraries; the response rate was 80% (n=209). A comprehensive analysis of survey results is followed by sample library documents in the following categories: policies and procedures; position descriptions; annual reports; request forms; evaluation/comment forms; challenged library materials and disclaimer forms; insurance forms; loan agreement forms; planning forms; calendars and schedules; brochures and flyers; newsletters; announcements and invitations; posters; booklets; bibliographies; and miscellany. (Contains 27 references.) (SWC)

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